

Written statement of a key decision
Cabinet

Title	Procurement of a professional services supplier to support Highways & Infrastructure (formerly a non key cabinet member decision)
Decision maker	Cabinet Information about cabinet, including the names and contact details of the cabinet members, can be found here: http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251
Date of decision	1 May 2025
Report exemption class	Open
Reason for being a key decision	<p>This is a key decision because it is likely to result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.</p> <p>This is a key decision because it is likely to be significant having regard to: the strategic nature of the decision; and / or whether the outcome will have an impact, for better or worse, on the amenity of the community or quality of service provided by the authority to a significant number of people living or working in the locality (two or more wards) affected.</p>
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	To assist with the delivery of highways, transport and infrastructure work the Council requires the services of an external consultant possessing specialist technical skill to provide specialist design, project management and transport planning services to supplement and support Herefordshire's in-house teams
Decision	a) Cabinet agrees to the procurement of a professional services partner to support the new public realm services model and the wider highways, transport,

	<p>infrastructure, ecology, environment and economic development teams.</p> <p>b) Cabinet delegates authority to the Corporate Director Economy and Environment to undertake the procurement and award of contract of a professional services partner.</p>
Reason for the decision	<p>As set out in the report. Documents relating to this decision are available at</p> <p>http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50051277</p>
Options considered	<p>1. To reject this procurement strategy and to not undertake a procurement to secure a partner professional services. This is not recommended. To rely on one-off and spot tenders for professional services support could jeopardise the timely delivery of highway services as well as the development and delivery of key infrastructure projects. A framework with multiple suppliers is also no appropriate as the council already have access to frameworks, but these do not deliver the partnership relationship the council desires.</p>
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	8 May 2025

<p>Councillor:</p> <p style="text-align: center;">Leader of the Council (Councillor Jonathan Lester)</p>	<p>Date 1 May 2025</p>
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- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;
- and
- in respect of any declared conflict of interest, a note of dispensation granted.